

Arlington Cultural Council Agenda  
Monday, March 14, 2016  
Arlington Sr. Center, 7:30pm

Call to Order – 7:30 p.m. (Karin)

Introduction of Visitors and welcome of new member Brigitte Buehler-Probst

1. Approval of February 2016 Minutes – (Suzi) – 5 mins
2. RFPs (Jeff T.) – 10 mins
3. Grantee Reception Planning – 25 mins
  - Invitations addressed (Lisbet to bring address labels / Nilou to bring postcards)
  - Circulate supplies signup list from Dropbox
  - Review spreadsheet to check off items
    - o Format of evening and review of “run of show” - Lauren
    - o Program for review - Merli
    - o Entertainment – Pandora. Speakers / PA System?
    - o Slideshow – Did enough images come in to make this possible? -Merli / Lauren
    - o Refreshments – What food is coming from where?
    - o Photography
    - o Certificates - Joe Curro to present, Garballey’s office to prepare - Karin
    - o Liaison correspondence confirming date – All
    - o Other pending items
4. Publicity/Website – (Lauren / Merli) – 10 mins
  - Advocate preview (update from Merli)
  - Facebook page promotion of events (Lauren)
5. Town Meeting update (Merli) – 5 mins
6. Membership and recruitment update – 5 mins
7. New Business – 5 mins.

UPCOMING EVENTS

April 2, 2016 – Powers Music School Musical Story Program @ ACA  
April 4, 2016 – ACC Grant Awards Reception at Town Hall  
April 25 – ACC Presents to Town Meeting  
May 9, 2016 – Monthly meeting, Sr. Center